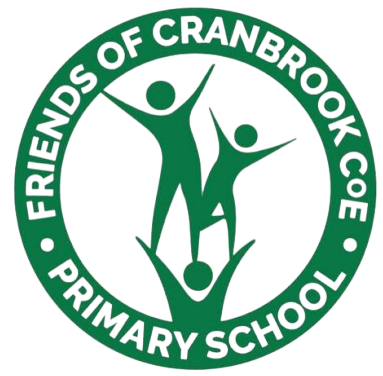


PTA Meeting Date: 22nd February 2024

Time: 2pm

Location: The Sunshine Cafe



Agenda

1. Welcome / Apologies

Attendees; SS, CG, SG & DS

Apologies; YR & RC

2. General update by Chair

Unfortunately RC is stepping down from her position as treasurer after 5 years due to work commitments. She would like to remain on the committee. Need to recruit a new treasurer - cannot run a PTA without one. Will send a 'job description' out to parents.

Spring disco, quiz and raffle coming up this term - need parents to volunteer to help at the discos, need to advertise the quiz again & have got some more raffle prizes & tickets (for free due to printing error) so will send more home as they did not cost us anything.

It would be great to have a volunteer(s) for ice cream sales & sports day tuck shop. Planning the summer fair & sorting sponsors has taken a huge amount of time so would appreciate the help here!

Wellbeing hub update - we have found a cabin suitable and the company has agreed to a deal for a fully built 7m x 4m with additional insulation at just over £11k. This is saving over £2k. We are still short of funds but think that we need to get started on this - awaiting news on grant applications whilst continuing to fundraise ourselves. Need to appeal to parents and local building companies for help getting this over the line.

3. Treasurer's Report - a summary:

Bank balance £3848.26 (inclusive of class bake sale funds)

Petty cash balance £

Wellbeing hub balance £9816.18

4. Calendar of Events

Recent Activity

- Bake Sales*:
 - Diamond Class raised £258 on the 12th October.
 - Emerald Class raised £288 on the 23rd November.
 - Jade Class raised £258 on the 1st February.
- The Pumpkin Decorating competition raised £6 after prizes were bought.
- The big pre-Christmas clear-out led by CG raised £160.
- Penny wars began 1st November - 2nd February 2024 raised £98.81 - raised of £400 previously - will give this event a break for next year - any ideas for substitutes?
- Neon Disco - led by SP raised £1,105 with 160 students attending.
- Christmas Shop raised £697 - As well as parent donations which were brilliant, we also received donations from Goupie chocolates & Mrs T potts sweets.
- Christmas Carol Afternoon raised £276 AG able to get donations from her work which has been a huge help - 50/50 raffle raised £66.50

2024 Events

- 2024 challenge ongoing
- Bake sales* - **Class reps to sort out volunteers & donations**
 - Moonstone class Thursday 29th February
 - Ruby class on Friday 19th April
 - Amber class **await date**
 - Topaz class on Thursday 6th June

- Spring disco on Thursday 21st March - Kester notified of date for speakers & lights. Sarah has generously offered to donate hot dogs again. **Volunteers needed**
Need to order tuck shop items - candy floss always sells! **Have met with Mrs T Potts sweet shop to see if we can get something to work price wise for the disco - await.**
 - MC to organise song requests with children (one per child)
- We will change the timings slightly so that KS2 starts & finishes 15 mins early as a 30 min gap between them is too long for people picking up KS1 & dropping off KS2.
- Parent quiz night & 'Big Spring Raffle' draw on Saturday 23rd March;
Decided not to do food or alcohol at the quiz night as this was not worthwhile last time. £7.50 ticket includes a light snack & people can bring their own drinks. Would be great to get as many people to come as possible, family & friends welcome too!
Raffle tickets went home with parents before half term & continue to be available from the office & online. - **CG will advertise quiz night locally**
- Egg decorating competition 25th March - Similar to pumpkin competition, children to decorate boiled egg, can also decorate a 'scene' if they like (e.g humpty dumpty decorated egg sitting on wall etc)
- Ice cream sales - if the sun is shining! We can move the dates if not. **Volunteers needed**
 - Friday 14th June
 - Friday 21st June
 - Friday 12th July
- Sports day tuck shop Thursday 13th June - **Volunteers needed**
- Summer fair & year 6 leavers (in morning) 28th June 3.15pm - 5pm - Kester notified of date & Sarah & Russ have offered food truck use with the profits raised going to the PTA. **Volunteers needed**
 - **See seperate summer fair sheet**
 - **Summer fair plans are coming together - bouncy castles booked, fire engine, food truck etc. Lots of support from local businesses sponsoring the event - will be printing a banner closer to the time with their logos etc. Key to the fair being a success will be volunteers.**

* Class bake sale funds go to the class all other fundraisers go to PTA to distribute in collaboration with school

Things to consider/discuss

- Any new fundraising ideas that you would like to suggest or organize to supplement or replace existing? All ideas welcome!!
 - How about a 'break the rules' day in the last week of term/last day? Donations of 50p for each rule broken/£2 to break them all? Things like 'no crazy hair/no eating pudding before lunch/no own clothes/no cuddly toys in class etc.' Not sure if this has been suggested before & vetoed? - **did not discuss**
 - **Parent raised a world book day costume sale for next year - great idea**

Have also been thinking about how events could be run so that parents can pay in advance & children don't have to handle cash.

- Money saving card? Pros; parents can 'load' money in advance of events, children not losing coins, less cash to handle at events. Cons; Time associated with playground parents loading of cards as could not be done at school office, cost & time to make cards, children could still lose cards! **All agreed this would be time-consuming & hard to manage.**

5. PTA spending:

PTA funding 2023/2024 year so far:

- Young voices choir t shirts £218 (41 children & 4 staff)
- Art resource for quiet area at lunch - **x**
- Whiteboard pens for all classes £62.40
- Educational workshops £247.50 for Y1,2 & 5.
- Small Christmas gift for each student £242.74
- Wellbeing welcome spend of approx £685 (Not including Amazon donation of £118)

Requests for spending

- Christmas nativity outfits - to look out for

Focus this year is to ensure we have enough to cover coach costs going forward - need to collaborate with the school early in the year so that we know costs and can plan fundraising accordingly. **Will be ring-fencing funds going into next year for trips.**

Upcoming PTA funding 2023/2024 year:

- Year 6 leavers hoodies (£10 per child)
- One educational workshop per class R & Y4

6. AOB:

- Tesco Stronger starts grant applied for playground equipment - await news
- Grant application for wellbeing hub through kent community foundation completed - Decision will be in March.
- Do we have any parents who have matched funding through their work? Some may be unaware they have this but worth checking & utilizing where we can! Please check with your employer if you are unsure - they might surprise you!
- Promote easyfundraising - Any new easyfundraising app downloads in February will give £2 to the PTA with no spend necessary.

NEXT PTA MEETING – First Thursday of term 18th April 2024