



PTA Meeting Date: 16th November

Time: 2pm

Location: The Sunshine Cafe

Agenda

1. Welcome / Apologies

2. General update by Chair

3. Treasurer's Report - a summary:

Bank balance £2,950.91

Petty cash balance £167.76

Wellbeing hub balance £9,249.85

4. Calendar of Events

Recent Activity

- Bake Sales:
Diamond class raised £258 on the 12th October.
- The Pumpkin Decorating competition raised £6 after prizes were bought. Just a bit of fun for the children!
- Non-uniform day before October half term in return for donations of gifts for parents etc. for the Christmas Shop.
- The big pre-Christmas clear-out led by CG has raised over £150.
- Penny wars began 1st November - runs until the 2nd February 2024.
- Neon Disco - led by SP raised £1,105.

Upcoming 2023 Events

- Cake Sales:
Emerald class on the 23rd November class rep to sort volunteers & donations.
- Christmas Shop 13th December - **Any volunteers to lead this on the day?** Would need to assess the stock for each category (gifts for ladies, men & children) and order extras where necessary or ideally arrange donations through local businesses, purchase wrapping paper & labels, coordinate volunteers (how many?), set up the shop in the Sunshine Cafe and decorate, children pick gifts & volunteers wrap, encourage children to write their own labels but help where necessary and then clear up at the end of the event. ***Checked and we need more mens gifts. Have sent an email out to a few local businesses in the hope of donations.**
- Christmas Carol Afternoon 13th December - As well as the christmas shop, christmas jumper day & christmas lunch we will also be treated to the rock choir singing some

carols after school! We will be selling hot chocolate and festive treats so will **need volunteers!**

2023 Events to consider

- EYFS & KS1 Nativity on 5th December - Is it worth trying to sort out some sort of hot drinks & biscuits etc to sell before & after the nativity? Do we have any KS2 parents willing to volunteer for this as KS1 parents will want to be watching the nativity!
- Church carol service on the 7th December - Again, is it worth trying to sort out hot drinks etc. to sell to fill the gap between drop off & service? How many parents can be expected? Worthwhile?

2024 Events

(Dates to be confirmed)

- 2024 challenge - Children are asked to raise £20.24 and be inspired by the number 24 when setting their challenge. I.e sell 24 cupcakes, sell 24 artworks, run 24 miles (not in one go!) etc. Sponsorship forms will go out on 2nd January & the challenge runs to March 1st.
- Second hand uniform sales - 2 sales 1 maybe before February half term for summer uniform & towards the end of summer term for winter uniform? **Thursday 8th February & Tuesday 9th July?**
- Bake sales:
 - Jade class on **Thursday 18th January?**
 - Ruby class on **Thursday 22nd February?**
 - Moonstone class **Thursday 14th March?**
 - Amber class on **Thursday 18th April?**
 - Topaz class on **Thursday 16th May?**
- Spring disco **Thursday 21st March? (first day of spring 20th)**
- Ice cream sales
 - Friday 14th June? (It's sports day on the 13th)**
 - Friday 19th July? (Last day of term)**
- Year 6 leavers afternoon tbc - is this part funded by class bake sale? Are there any other ways the year 6 class could raise some funds for this?
- Summer fair tbc - best to be after school or on a Saturday?

* Class bake sale funds go to the class all other fundraisers go to PTA to distribute in collaboration with school

2024 Potential Events

- Consider that it is Euros 2024 & Olympics 2024 - is this worth picking up on & basing events around?

- Raffles? Something we could include at another event or do stand-alone? Would need a template letter for local businesses and for a call-out to go to our parents for any donations they can offer. Someone to organize if of interest.
- Easter egg trail? Easter egg decorating (similar to pumpkins)
- Anything for Mothers or Fathers day?
- Anything we can do for sports day? E.g sell items
- Any Cranbrook events worth getting a pitch at? What would we do/sell?
- Any other suggestions?

Things to consider/discuss

- Any new fundraising ideas that you would like to suggest or organize to supplement or replace existing?
- Do we have any parents who have matched funding through their work? Some may be unaware they have this but worth checking & utilizing where we can!
- Promote easyfundraising
- Uniform sales through the website have not been very successful. Should we plan to remove it & focus on the bi-annual sales & ad-hoc parent requests? Or could we keep it & just promote it better?
- Does anyone have any links at the parish council? Hill Housing have regular meetings with them & they have recently paid for the cleaning of the war memorial & are paying to get the old Cranbrook sign restored. They may be willing to help the school somewhat? I spoke with the site manager who said at the very least they have 'volunteer' days in their contracts which they should be able to use for us if needed.

5. AOB:

- Potential new roles within PTA of publicity officer (dealing with social media etc)
- Would also be good to have a member specifically dealing with grant applications etc.

NEXT PTA MEETING – tbc