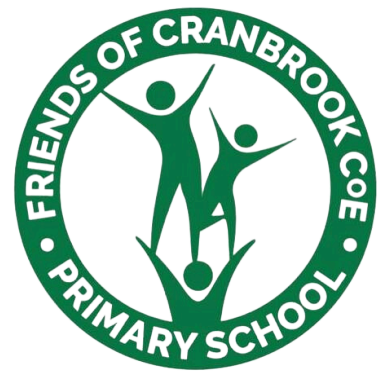


PTA Meeting Date: 18th April 2024

Time: 2pm

Location: The Sunshine Cafe



Agenda

1. Welcome / Apologies

Attendees; Sam, Rachel, Yiota, Chelsea, Emma, Storm, Sarah, Charlotte, Julie & Alex

2. General update by Chair

So brilliant to have so many people attend the meeting - thank you.

Focus for this term is the summer fair and getting started on the wellbeing hub build.

We have £10,800 still to pay for the wellbeing hub structure but we were very fortunate to be receiving a grant of £3,335 from the Kent Community Foundation, specifically The Howard Family Fund. This takes our total for the wellbeing hub to £13,135. Still waiting on prices for the concrete base but really hope to have the hub up for the start of the next academic year.

3. Treasurer's Report - a summary:

Bank balance £9,937 (includes class bake sale money & some summer fair sponsorship)

Petty cash balance £450 (more than usual for summer fair)

Wellbeing hub balance £9,800

4. Calendar of Events

Recent Activity

- Bake Sales*:

Diamond Class raised £258 on the 12th October.

Emerald Class raised £288 on the 23rd November.

Jade Class raised £258 on the 1st February. (Spent approx £110 on colouring book for each child & classroom items)

Moonstone Class raised £315 on the 29th February. (£300 spent on class trip costs & the rest spent on some classroom items)

- The Pumpkin Decorating competition raised £6 after prizes were bought.
- The big pre-Christmas clear-out led by CG raised £160.
- Penny wars began 1st November - 2nd February 2024 raised £98.81 - raised over £400 previously - will give this event a break for next year - any ideas for substitutes?
- Neon Disco - led by SP raised £1,105 with 160 students attending.
- Christmas Shop raised £697 - As well as parent donations which were brilliant, we also received donations from Goupie chocolates & Mrs T potts sweets.
- Christmas Carol Afternoon raised £276 AG able to get donations from her work which has been a huge help - 50/50 raffle raised £66.50
- 2024 Challenge raised £2004.95
- Spring Disco on the 21st March raised £1,196 (think most to date) with over 170 students attending. Mrs T Potts candy floss, popcorn & sweets were a big success.
- Quiz night on the 23rd March raised £300 with 50 people attending. Co-op kindly donated £148 of stock.
- Raffle on the 23rd March raised £669
- Egg decorating competition - free to enter, had some brilliant entries. Prizes given by Miss Shaw.

2024 Events

- Bake sales* - Class reps to sort out volunteers & donations

Topaz class on Thursday 25th April - money raised will be going towards the leaver's jumpers

Ruby class on Thursday 9th May

Amber class on Thursday 16th May

- Ice cream sales - if the sun is shining! We can move the dates if not.

- Friday 14th June - date amended to Thursday 13th June to tie in with sports day.

- Friday 21st June
- Friday 12th July
- Chelsea, Storm & Emma to coordinate.
- Sports day tuck shop Thursday 13th June - Emma to coordinate drinks etc sales for parents & then ice cream after school
- Summer fair & year 6 leavers (in morning) 28th June 3.15pm - 5pm - Kester notified of date & Sarah & Russ have offered food truck use. **Volunteers needed**
 - See separate summer fair sheet
 - Chelsea raised designating stalls to each class so that the class rep is responsible for recruiting volunteers to cover. All decided this was a good idea.
 - Charlotte raised sending those that sponsor the fair a poster they can put up in their window if they wish. Sam to action.
 - Lots of suggestions given for summer fair entertainment i.e. school music club, local cheerleading, local karate and any Cranbrook school performers. Sam to action.
 - Key point of discussion was summer fair payment due to some feedback from last years fair - lots of different suggestions, tokens etc. but it was unanimously decided that a 'punch card' system could work well to; Reduce workload counting cash after the fair, reduce the queueing associated with giving change etc, encouraging younger volunteers (older siblings) to help out without the stress of cash, with sales before & a dedicated stall at the fair it reduces the demand for card machines where parents do not have enough cash etc. It was agreed that the food & drinks & cash raffle would be the only things not covered by the card.
 - Summer fair planning is ongoing!

* Class bake sale funds go to the class all other fundraisers go to PTA to spend in collaboration with school

Things to consider/discuss

- Any new fundraising ideas that you would like to suggest or organize to supplement or replace existing? All ideas welcome!!
 - How about a 'break the rules' day in the last week of term/last day? Donations of 50p for each rule broken/£2 to break them all? Things like 'no crazy hair/no eating pudding before lunch/no own clothes/no cuddly toys in class etc.' Not sure if this has been suggested before & vetoed? - **not discussed**
 - Alex raised the idea of a sponsored run & said it had worked well at other schools. Chelsea & Storm suggested a colour run which is something we have looked in to and would like to do - just need to find a suitable date. Not for this academic year.
 - Woodpeckers jumble sale happening again on Sunday 2nd June. Chelsea asking whether the school will allow use of their car park for stalls. If so, & we have volunteers, the PTA will have a stall & potentially ask parents if they have anything they can donate to sell - we have some items already.

5. PTA spending:

PTA funding 2023/2024 year so far:

- Young voices choir t shirts £218 (41 children & 4 staff)
- Art resource for quiet area at lunch - **x**
- Whiteboard pens for all classes £62.40
- Educational workshops £247.50 for Y1,2 & 5.
- Small Christmas gift for each student £242.74
- Wellbeing welcome spend of approx £685 (Not including Amazon donation of £118)
- Bake sale funds being spent on items requested by class teachers

Requests for spending

- Christmas nativity outfits - to look out for

Upcoming PTA funding 2023/2024 year:

- Year 6 leavers hoodies (£10 per child)
- One educational workshop per class R & Y4

6. AOB:

- Tesco Stronger starts grant applied for playground equipment - This was approved! We are now in Hawkhurst Tesco as a 'blue token' charity until 30th June! Minimum we will receive is £500 but could be up to £1,500 if we get the most tokens - a message will be going out to parents imminently.
- Grant application for wellbeing hub through kent community foundation completed - This was also approved! We will receive £3,335 from the Howard family fund in the next few weeks.
- Do we have any parents who have matched funding through their work? Some may be unaware they have this but worth checking & utilizing where we can! Please check with your employer if you are unsure - they might surprise you!
- Promote easyfundraising

NEXT PTA MEETING – First Thursday of term 6th June 2024